POEA ADVISORY NO. 03
Series of 2022

Further to POEA Advisory 33; 33-A and 33-B, Series of 2021, all concerned direct
hire applicants and employers are hereby advised that in the interest of the service, the
POEA Direct Hire Assistance Division (DHAD), Landbased Center shall observe limit of
walk in applicants with the activation of the POEA Online Processing System for Direct
Hires (POPS-Direct).

For Phase 1 Evaluation for Clearance from the Direct Hire Ban, walk-in direct hire
applicants allowed are those with near expiring work visas and DFA Private Staff. Walk-
in of applicants shall be allowed until 2:00 PM.

For Phase 2 OEC Issuance, those with appointment and walk-in direct hire
applicants are allowed until 2:00 PM. Cashier time is only until 4:30 PM.

The POEA Online Processing System for Direct Hires (POPS-Direct) can be
accessed at the POEA website www.poea.gov.ph and the Direct Hire Application Manual
link is https://onlineservices.poea.gov.ph/onlineservices/myuploads/mypdf/manual/

For clarity, the provisions on the 2016 POEA Rules and Regulations for the
Recruitment and Employment of Landbased OFWs of POLO verification or Philippine
Embassy (PE) authentication of employment contracts shall continue to apply.

For more information about the direct hire policy and documentation of direct
hires, kindly refer to POEA Citizen’s Charter, MC No. 8, Series of 2018, Advisory No. 38,
Series of 2018, Documentary requirements under Overseas Filipino Workers tab and
FAQ Direct Hiring: Mga Dapat Malaman (FAQ) under the Questions and Answers at the
POEA website www.poea.gov.ph.

This Advisory shall take effect immediately.

BERNARD P. OLALIA
Administrator

CONTROLLED AND DISSEMINATED
BY CRD ON JAN 18 2022