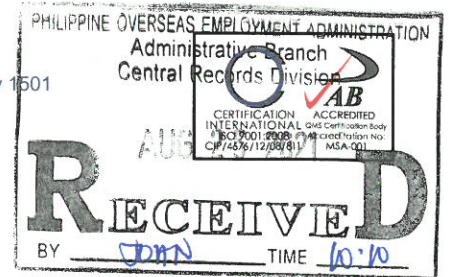




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ADVISORY No. 115
Series of 2021

Conduct of Voluntary Conciliation Conference during the ECQ period

Pursuant to the Directive of this Office dated 05 August 2021, pertaining to the imposition of 20% Skeleton/ Skeletal Workforce during the Enhanced Community Quarantine (ECQ) Period from August 06 to 20, 2021, this Administration hereby announces that Voluntary Conciliation (VC) Conferences by the Assistance Welfare Division -Conciliation Unit shall proceed during the ECQ period.

VC Conferences shall be conducted through the use of *video conferencing* through digital platforms such as Zoom, Google meet, Facebook Messenger, Skype, Microsoft teams, etc., if available to all parties, *teleconferencing*, if digital platform is not available, or *conventional face to face* mode provided that parties comply with the health protocol and precautionary measures as well as strict observation of minimum health standards like wearing of face masks and face shields, observance of social distancing and 30 minute maximum proceeding.

The notice of conference shall be sent as far as practicable, through the use of email or other digital platforms which shall indicate the date, time and mode of conference.

This procedure shall be implemented starting 06 August 2021 and shall remain until 20 August 2021 or until the Enhanced Community Quarantine (ECQ) has been lifted or further extended.

For the information and guidance of all concerned.


BERNARD P. OLALIA
Administrator

/06 August 2021

CONTROLLED AND DISSEMINATED
BY CRD ON **AUG 25 2021**