



Advisory No. 102
Series of 2021

PLEASE ROUTE WITHIN
YOUR BRANCH

**Filing Procedure at the Licensing Branch during the
Enhanced Community Quarantine (ECQ) from 06 to 20 August 2021**

Pursuant to the Inter-Agency Task Force for the Management of Emerging Infectious Diseases (IATF) Resolution No. 130-A, Series of 2021 dated July 29, 2021 escalating the risk classification of the National Capital Region to Enhanced Community Quarantine (ECQ) Beginning 06 August 2021 until 20 August 2021, the filing procedure provided under Advisory No. 02, Series of 2021 will continue to be in force.

Further, the following shall also be implemented:

1. The submission of application via Courier or Registered Mail provided under Item B.2 of Advisory No. 02, Series of 2021 is highly encouraged whether within or outside Metro Manila. Instruction to leave applications at the designated drop box of the Licensing Branch located at the POEA Lobby must be given to the Courier;
2. Physical appointment is **temporarily suspended** until the ECQ orders have been lifted. Conference may be done virtually via Microsoft Teams by requesting for the same at:
 - a. certifications.licensing@poea.gov.ph for Licensing and Evaluation Division concerns
 - b. licensing@poea.gov.ph for Inspection Division concerns
3. Follow-ups shall strictly be by email only.

For the information and guidance of the public.

[Signature]
BERNARD P. OLALIA
Administrator

CONTROLLED AND DISSEMINATED
BY CRD ON AUG 06 2021