



Philippine
Overseas
Employment
Administration

Republic of the Philippines
Department of Labor and Employment
BFO Building, Ortigas Avenue cor. EDSA, Mandaluyong City 1501

Website: www.poea.gov.ph E-mail: info@poea.gov.ph
Hotlines: 722-1144, 722-1155



REQUEST FOR QUOTATIONS

The **PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)**, through its **Bids and Awards Committee (BAC)**, wishes to invite all interested hotels to submit quotations for the Venue (including meals) for the POEA hosting of 4th Joint Committee Meeting (JCM) for the Triple Win Project to be held on 24 October 2017 for 35 pax (PM snack) and 20 pax (dinner) (**RFQ 73-2017**) with an Approved Budget for the Contract (ABC) of **One Hundred Fifteen Thousand Pesos (115,000.00)**, inclusive of all standard government taxes and other charges. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.

The bid offer shall be in accordance with the POEA's Terms of Reference. Bid forms may be obtained from the POEA-BAC Secretariat, 4/F Office of the Employment Services Regulation Division (ESRD), BFO Building, EDSA corner Ortigas Avenue, Mandaluyong City, from **September 23- 29, 2017**. The said forms can also be downloaded from the attached associated components of this notice and at the POEA website (www.poea.gov.ph).

Kindly submit your duly accomplished price quotations in a sealed envelope marked **Venue & Meals for the 4th Joint Committee Meeting (JCM) for the Triple Win Project (RFQ 73-2017)** to the above-mentioned address. Deadline for the submission of the sealed price quotations is on **02 October 2017 at 2:00 p.m.** Bids presented after the deadline shall no longer be accepted by the BAC.

The **POEA** reserves the right to reject any and all bids, annul the bidding process, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Interested bidders may obtain further information from the POEA-BAC Secretariat at **Tel. No. 727-77-81/722-11-65/726-8919**.

Atty. **SHERILYN G. MALONZO**
Chairperson
Bids and Awards Committee

22 September 2017