



Philippine
Overseas
Employment
Administration

Republic of the Philippines
Department of Labor and Employment
BFO Building, Ortigas Avenue cor. EDSA, Mandaluyong City 1501
Website: www.poea.gov.ph E-mail: info@poea.gov.ph
Hotlines: 722-1144, 722-1155, 722-1166, 722-1177



REQUEST FOR QUOTATIONS

The **PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)**, through its **Bids and Awards Committee (BAC)**, wishes to invite all interested hotels/training venues to submit quotations for the conduct of *National Illegal Recruitment Case Monitoring System Bicol Roll Out on September 12-14, 2017 at Legazpi City for 45 pax (31 pax with hotel accommodation and dinner)* with an Approved Budget for the Contract (ABC) of **One Hundred Thirty One Thousand Two Hundred Fifty Pesos (₱131,250.00)**, inclusive of all standard government taxes and other charges. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.

The bid offer shall be in accordance with the POEA's Terms of Reference. Bid forms may be obtained from the POEA-BAC Secretariat, 4/F Office, BFO Building, EDSA corner Ortigas Avenue, Mandaluyong City, from **August 9-15, 2017**. The said forms can also be downloaded from the attached associated components of this notice and at the POEA website (www.poea.gov.ph).

Kindly submit your duly accomplished price quotations in a sealed envelope marked **National Illegal Recruitment Case Monitoring System Bicol Roll Out on September 12-14, 2017 at Legazpi City (RFQ 61-2017)** to the above-mentioned address. Deadline for the submission of the sealed price quotations is on **16 August 2017 at 2:00 p.m.** Bids presented after the deadline shall no longer be accepted by the BAC.

The **POEA** reserves the right to reject any and all bids, annul the bidding process, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Interested bidders may obtain further information from the POEA-BAC Secretariat at **Tel. No. 727-77-81/722-11-65/726-8919**.

ATTY. SHERILYN G. MALONZO
Chairperson
Bids and Awards Committee

07 August 2017

Standard Form Number: SF-GOOD-06
Revised on: May 24, 2004

Checklist of Technical and Financial Components for Bidders

The **Technical and Financial Component** shall contain the following:

- 1.** Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents.
- 2.** Valid Mayor's permit issued by the city or municipality where the principal place of business is located.
- 3.** Phil-GEPS Certificate of Registration
- 4.** Valid Tax Clearance
- 5.** Duly Signed Financial Bid Form