



Philippine
Overseas
Employment
Administration

Republic of the Philippines
Department of Labor and Employment
BFO Building, Ortigas Avenue cor. EDSA, Mandaluyong City 1501
Website: www.poea.gov.ph E-mail: info@poea.gov.ph
Hotlines: 722-1144, 722-1155, 722-1166, 722-1177



REQUEST FOR QUOTATIONS

The **PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)**, through its **Bids and Awards Committee (BAC)**, wishes to invite all interested suppliers to submit quotations for the Procurement of Various Items for the Maintenance of POEA Service Vehicles, with an Approved Budget for the Contract (ABC) One Hundred Eighty Thousand Pesos (**₱180,000.00**) inclusive of all standard government taxes and other charges. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.

The bid offer shall be in accordance with the POEA's Terms of Reference. Bid forms may be obtained from the POEA-BAC Secretariat, Fourth Floor, BFO Building, EDSA corner Ortigas Avenue, Mandaluyong City, from **August 9-15, 2017**. The said forms can also be downloaded from the attached associated components of this notice and at the POEA website (www.poea.gov.ph).

Kindly submit your duly accomplished price quotations in a sealed envelope marked the **Procurement of Various Items for the Maintenance of POEA Service Vehicles (RFQ 60-2017)** to the above-mentioned address. Deadline for the submission of the sealed price quotations is on **16 August 2017 at 2:00 p.m.** Bids presented after the deadline shall no longer be accepted by the BAC.

The **POEA** reserves the right to reject any and all bids, annul the bidding process, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Interested bidders may obtain further information from the POEA-BAC Secretariat at **Tel. No. 726-8919/727-77-81/722-11-65**.

ATTY. SHERILYN G. MALONZO
Chairperson
Bids and Awards Committee

07 August 2017

RFQ 60-2017

PROCUREMENT OF VARIOUS ITEMS FOR THE MAINTENANCE OF POEA SERVICE VEHICLES

Unit	Item Description	Quantity
box	ENGINE OIL (DIESEL), SAE 15W-40, 1L (6pcs/box)	6
box	ENGINE OIL (GASOLINE), SAE 20W-50, 1L (6pcs/box)	6
box	TIRE BLACK, 500mL (6pcs/box)	2
box	ARMOR ALL, 295mL (6pcs/box)	2
box	TURTLE WAX, 473mL (6pcs/box)	2
box	BRAKE FLUID, 900mL (6pcs/box)	2
box	WATER COOLANT, 500mL (6pcs/box)	2
box	WD-40, 412mL (6pcs/box)	2
box	AION (WITH CHAMOIS), AFT (6pcs/box)	2
box	POWER STEERING FLUID (6pcs/box)	6
box	AIR FRESHENER (12pcs/box)	6
can	GREASE (HEAVY DUTY)	3
pc	CROCODILE JACK, 3TONS	2
set	CLOSE WRENCH	1
set	SOCKET WRENCH, 1/2 DRIVE SOCKET	1
pcs	ADJUSTABLE WRENCH, 12" X 8"	2
pc	TROUBLE LIGHT	1
pc	FUSE 10 AMPERE	20
pc	FUSE 15 AMPERE	20
pc	FUSE 20 AMPERE	20
pc	FUSE 30 AMPERE	20
set	PLANNEL	1
pc	SERIES CABLE	2
box	BULB, SINGLE CONTACT, 12V	3
box	BULB, DOUBLE CONTACT, 12V	3
set	OPEN WRENCH, 32mm	1
pc	VICE GRIP	1
pc	LONG NOSE PLIERS, SMALL	1
pc	LONG NOSE PLIERS, BIG	1
pc	FLAT NOSE PLIER, SMALL	1
pc	FLAT NOSE PLIER, BIG	1
set	SCREW DRIVER	1
set	PHILIP SCREW DRIVER	1
pc	BALLPEN HAMMER	1
pc	CUTTER PLIER	1
pc	RUBBER MALLET HAMMER	1
pc	CLAW HAMMER	1
pc	OIL GUN	1
unit	VACUUM CLEANER, WET&DRY	2
unit	PRESSURE WASHER 2,200 PSI, 1.8 GPM with Power Hose Nozzle Gun and Turbo Wand, All Parts Included, W/ Built in Soap Dispenser	1
roll	CAR FLOOR MATTING, plastic 1/4"	3

Standard Form Number: SF-GOOD-06
Revised on: May 24, 2004

Checklist of Technical and Financial Components for Bidders

The **Technical and Financial Component** shall contain the following:

- 1.** Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the Bidding Documents.
- 2.** Valid Mayor's permit issued by the city or municipality where the principal place of business is located.
- 3.** Phil-GEPS Certificate of Registration
- 4.** Valid Tax Clearance **AND** Latest Income and Business Tax Returns
- 5.** Duly Signed Financial Bid Form