



Philippine
Overseas
Employment
Administration

Republic of the Philippines
Department of Labor and Employment
BFO Building, Ortigas Avenue cor. EDSA, Mandaluyong City 1501

Website: www.poea.gov.ph E-mail: info@poea.gov.ph
Hotlines: 722-1144, 722-1155, 722-1166, 722-1177



REQUEST FOR QUOTATIONS

The **PHILIPPINE OVERSEAS EMPLOYMENT ADMINISTRATION (POEA)**, through its **Bids and Awards Committee (BAC)**, wishes to invite all interested hotels/venues (including catering) to submit quotations for the POEA 35th Anniversary Gala scheduled on May 12, 2017 (**RFQ 32-2017**) for 350 pax with an Approved Budget for the Contract (ABC) of **Five Hundred Thousand Pesos (P500,000.00)**, inclusive of all standard government taxes and other charges. Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.

The bid offer shall be in accordance with the POEA's Terms of Reference. Bid forms may be obtained from the POEA-BAC Secretariat, 4/F Floor, BFO Building, EDSA corner Ortigas Avenue, Mandaluyong City, from **April 12 - 18, 2017**. The said forms can also be downloaded from the attached associated components of this notice and at the POEA website (www.poea.gov.ph).

Kindly submit your duly accomplished price quotations in a sealed envelope marked **POEA 35th Anniversary Gala (RFQ 32-2017)** to the above-mentioned address. Deadline for the submission of the sealed price quotations is on **19 April 2017 at 2:00 p.m.** Bids presented after the deadline shall no longer be accepted by the BAC.

The **POEA** reserves the right to reject any and all bids, annul the bidding process, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

Interested bidders may obtain further information from the POEA-BAC Secretariat at **Tel. No. 727-77-81/722-11-65/726-8919**.

Atty. SHERILYN G. MALONZO
Chairperson
Bids and Awards Committee

11 April 2017