

EPS Advisory No. 12  
**Series of 2020**  
2 December 2020

## Instruction/Reminders to Skills Test Passers

Relative to the released names of EPS applicants who passed the recently concluded Skills Test, please be guided of the following procedure/requirements to be strictly observed:

1. POEA will now accept submission of the following required documents:
  - 1.1 Scanned copy of valid/latest Passport
  - 1.2 Medical Result based on examination conducted not earlier than December 1, 2020
  - 1.3 Duly accomplished "Information Sheet for EPS Passers" Form (downloadable form hereto attached)
2. Passers may have to option to submit the required documents personally at any POEA Offices (Main Office at Ortigas Avenue, Mandaluyong or at any Regional offices)

Note: Required documents may also be submitted thru Courier addressed to:

Manpower Registry Division  
G/F, BFO-POEA Building, Ortigas Avenue corner EDSA,  
Mandaluyong City 1501

3. Passers who will be submitting documents to POEA Main Office in Mandaluyong City are required to **secure and print appointment** thru the POEA Online Appointment System (POAS) under the **eRegistration** portal that can be accessed through POEA website, [onlineservices.poea.gov.ph](http://onlineservices.poea.gov.ph)
4. Reminder to always wear Face mask and Face Shield when transacting business with us.

Note: A Health Declaration Form, available at the POEA shall be filled-up and submitted prior to entry

For proper guidance.