



**Overseas
Employment
Administration**

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Licensed recruitment agencies participating in the Technical Intern Training Program (TITP) of Japan are advised to submit the request for the issuance of Letter of Recommendation (LOR) at the Employment Services Regulation Division (ESRD), Employment Regulation Branch (ERB) of the Licensing and Regulation Office (LRO). The required documents indicated in Memorandum Circular No. 11, Series of 2010 shall be attached in the application request.

LOR shall be issued by this Administration until such time that revised guidelines is issued relative to the issuance of LOR under the TITP of Japan.

For information and guidance.

[Signature]
BERNARD P. OLALIA
Undersecretary and
Officer-In-Charge

20 December 2017

CONTROLLED AND DISSEMINATED
BY CRD ON 20 DEC 2017